

New DVIR Web Portal – Intermodal Equipment Provider Instructions

1. **New Login for all DVIR Users – a new single login page has been developed where all DVIR users will login with their User Name and Password.**

Welcome to DVIR
(Driver Vehicle Inspection Reporting)

Click here to register as an Intermodal Equipment Provider

Click here to register as a Motor Carrier

Click here to register as an M & R Vendor

Click here to register as a Facility Operator

DVIR
DRIVER VEHICLE
INSPECTION REPORTING

Username _____

Password _____

[Login](#) [Clear](#)

[Forgot username or password ? Click here](#)

2. **Dashboard – Once logged in, user will see a new dashboard displayed. This will show total DVIRs reported by the company for the current year and also shows this information broken down by RCD for each month. For IEPs this will show stats relating to DVIRs reported on your equipment by Motor Carriers.**

Last Login Date Time : 08/08/2018 13:25:29 Last Login Ip Address : 192.168.100.117 [MC](#) [Logout](#)

DVIR
DRIVER VEHICLE
INSPECTION REPORTING

[DVIR Search](#) [DVIR Reporting](#) [Reports](#) [Settings](#)

Home

DASHBOARD [+ CLICK HERE TO REPORT DVIR +](#)

DVIR REPORTED IN 2018 SO FAR

Month	COUNT
February	13
March	35
April	11
August	1

[DOWNLOAD REPORT](#)

RCD REPORTED IN 2018 SO FAR

Month	Brakes	Lights	Wheel	Air Line	Coupling	Frame	Bolster	Fastener	Slider	No Defects
	01	02	03	04	05	06	07	08	09	00
February	4	1	1	2	2	2	5	2	3	5
March	0	4	23	0	0	3	1	5	1	1
April	4	4	2	2	1	0	0	0	1	0
August	1	0	0	0	0	0	0	0	0	0

[DOWNLOAD REPORT](#)

3. The DVIR Search – Users have two options under the DVIR Search tab at the top of the page. The first is to Search DVIR by Chassis ID. Users can search for a DVIR by various parameters, including the chassis ID number.

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DVIR
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INSPECTION REPORTING

Home / Search DVIR by Chassis ID

DVIR INQUIRY VIA CHASSIS

123 4Q DVIR Inquiry

DVIR Search Reports Maint. & Repair Vendor Settings

Search DVIR by Chassis ID

SEARCH RESULTS

DVIR NO	INSP DATE	CHASSIS ID	MC SCAC	MC NAME	RCD
IANA-DVIR-000002695	03/23/2018	JBHZ114174	HJBT	J.B. HUNT TRANSPORT INC.	06-Frame,

Go to Page 1 Showing 1 to 10 of 1 Record Per Page 10

DOWNLOAD LIST IN EXCEL

Excel Report Key - provides description of the field contained in the Excel file report.

4. DVIR Inquiry by DVIR Report Number - Second option under the DVIR SEARCH menu is to search by DVIR Report Number. User may also search for a DVIR by the unique DVIR Report Number assigned to each DVIR transaction reported through IANA's DVIR application.

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DVIR
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INSPECTION REPORTING

Home / DVIR Inquiry

DVIR INQUIRY PAGE

123 4Q DVIR Inquiry

DVIR Search DVIR Reporting Reports Settings

Search DVIR by Chassis ID

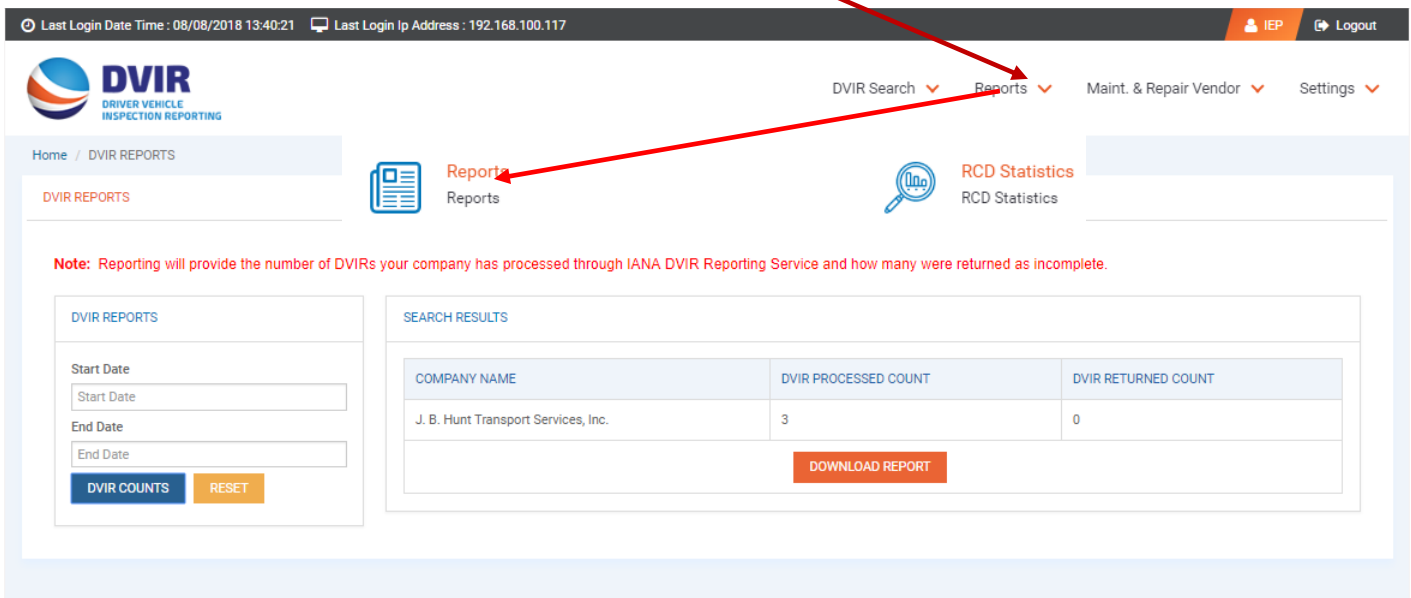
THE DETAILS FOR THE INQUIRED DVIR ARE AS FOLLOWS :

INQUIRED DVIR NO	CHASSIS	MC SCAC	IDD PIN
IANA-DVIR-000002703	HJC2120058	RDSS	10018637
STATUS	IEP NAME	MC DOT	DRIVER'S LICENSE#
PENDING	Interpool, Inc. dba TRAC INTERMOI	520912	A1083731
INSPECTION DATE	IEP DOT	DRIVER NAME	LICENSE'S STATE
08/06/2018	1521807	JESUS CASTROCORREA	CA
INSPECTION TIME	RCD INFORMATION		
15:02:00	01-BRAKES		

* PENDING - The DVIR has been processed and ready to be sent to responsible IEP.
* PROCESSED - The DVIR report has been sent to responsible IEP.

DOWNLOAD REPORT CLOSE

5. **DVIR Reports Screen** – The report screen will allow Motor Carrier users to pull report on DVIRs reported through the application. The report is pulled by date range and returns the number of DVIRs processed and returned/rejected.



The screenshot shows the DVIR Reports screen. At the top, there is a header with the DVIR logo and navigation links: DVIR Search, Reports, Maint. & Repair Vendor, and Settings. A red arrow points from the text in the list above to the 'Reports' link in the header. Below the header, there is a sidebar with 'Home / DVIR REPORTS' and a 'DVIR REPORTS' link. The main content area has a 'Note' about reporting and a 'SEARCH RESULTS' table. The table has columns for COMPANY NAME, DVIR PROCESSED COUNT, and DVIR RETURNED COUNT. The data row shows 'J. B. Hunt Transport Services, Inc.' with 3 processed and 0 returned counts. A 'DOWNLOAD REPORT' button is at the bottom of the table. On the left, there is a 'DVIR REPORTS' section with 'Start Date' and 'End Date' input fields and 'DVIR COUNTS' and 'RESET' buttons.

Note: Reporting will provide the number of DVIRs your company has processed through IANA DVIR Reporting Service and how many were returned as incomplete.

COMPANY NAME	DVIR PROCESSED COUNT	DVIR RETURNED COUNT
J. B. Hunt Transport Services, Inc.	3	0

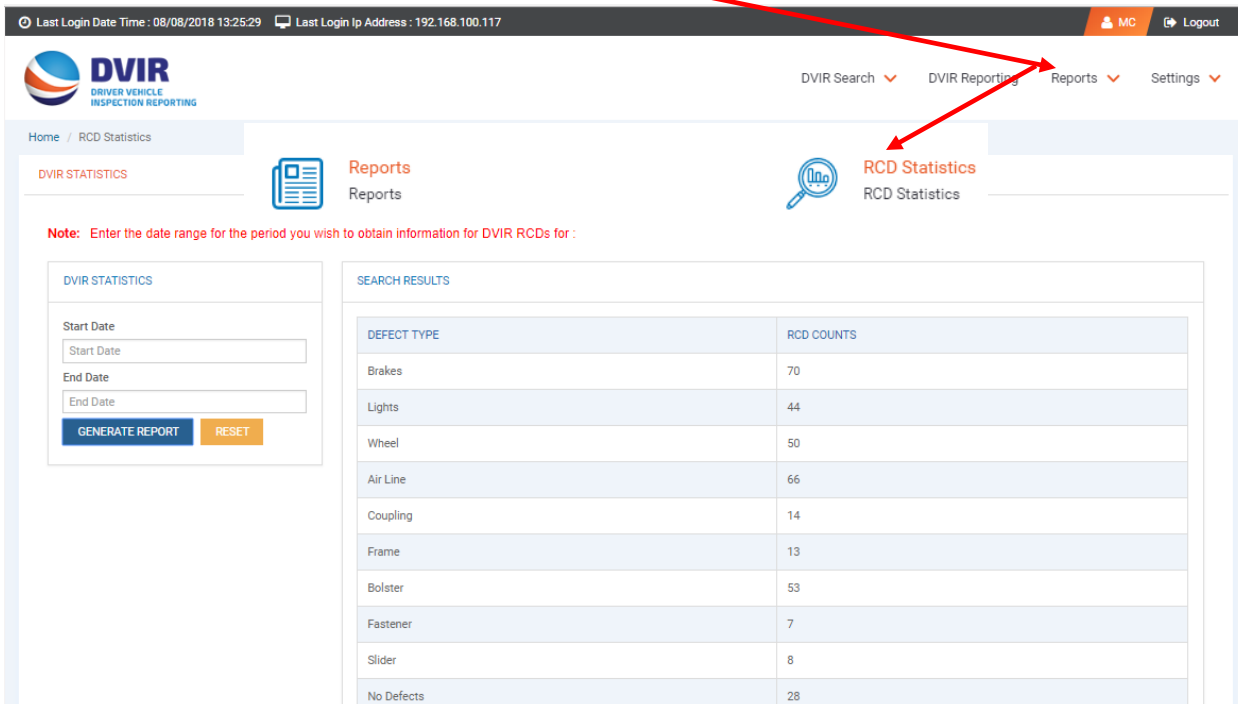
DVIR REPORTS

Start Date
Start Date

End Date
End Date

DVIR COUNTS **RESET**

6. **DVIR RCD Statistics Screen** - Under the DVIR Reports there is also the RCD Statistics Report. This allows a user to run a report that shows breakdown of DVIRs reported by RCD. User can enter a date range to pull this report.



The screenshot shows the DVIR RCD Statistics screen. At the top, there is a header with the DVIR logo and navigation links: DVIR Search, DVIR Reporting, Reports, and Settings. A red arrow points from the text in the list above to the 'Reports' link in the header. Below the header, there is a sidebar with 'Home / RCD Statistics' and a 'DVIR STATISTICS' link. The main content area has a 'Note' about entering a date range and a 'SEARCH RESULTS' table. The table has columns for DEFECT TYPE and RCD COUNTS. The data rows show various defect types and their counts: Brakes (70), Lights (44), Wheel (50), Air Line (66), Coupling (14), Frame (13), Bolster (53), Fastener (7), Slider (8), and No Defects (28). On the left, there is a 'DVIR STATISTICS' section with 'Start Date' and 'End Date' input fields and 'GENERATE REPORT' and 'RESET' buttons.

Note: Enter the date range for the period you wish to obtain information for DVIR RCDs for :

DEFECT TYPE	RCD COUNTS
Brakes	70
Lights	44
Wheel	50
Air Line	66
Coupling	14
Frame	13
Bolster	53
Fastener	7
Slider	8
No Defects	28

DVIR STATISTICS

Start Date
Start Date

End Date
End Date

GENERATE REPORT **RESET**

7. **ADD FO/M & R Vendor by Location** – Under the Maint. & Repair Vendor menu at the top of the page, the IEP user can select a Facility Operator or M & R Vendor by specific location that they would like to receive DVIR information on their behalf.



User would search by state and then by specific location and the system would then display a listing of Facility Operators and M & R Vendors for that location that are registered in the DVIR system for that location.

DVIR DRIVER VEHICLE INSPECTION REPORTING

DVIR Search ▾ Reports ▾ Maint. & Repair Vendor ▾ Settings ▾

Home / Add FO/M & R Vendor By Location

ADD FO/M & R VENDOR BY LOCATION

ADD FO/M & R VENDOR BY STATE

Please Select State
---Select---

Please Select Location
---Select---

SUBMIT CLOSE

Search by State and Location and click submit to see a list of Facility Operators and M & R Vendors for that location

User would then click the checkbox next to the Facility Operator(s) or M & R Vendor(s) that they wish to select for that location and click on **SAVE CHANGES**.

IEP - M & R VENDOR AND FACILITY OPERATORS MAPPING

Note: List of M & R Vendors and Facility Operators are in alpha order by Facility Name. Please select M&R vendor / FO from the list below that you wish to receive DVIR on your behalf.

Facility Name	Facility Operator / M&R Vendor	Role	Data Transmission Method						
APM OAKLAND[OAKLAND,CA]	<table><thead><tr><th>Facility Operator/M&R's Name</th><th>Role</th><th>Data Transmission Method</th></tr></thead><tbody><tr><td><input checked="" type="checkbox"/> H & M International Terminals</td><td>BOTH</td><td>EMAIL</td></tr></tbody></table>	Facility Operator/M&R's Name	Role	Data Transmission Method	<input checked="" type="checkbox"/> H & M International Terminals	BOTH	EMAIL	BOTH	EMAIL
Facility Operator/M&R's Name	Role	Data Transmission Method							
<input checked="" type="checkbox"/> H & M International Terminals	BOTH	EMAIL							

SAVE CHANGES CLOSE

8. View/Update FO/M & R Vendor – Under the Maint. & Repair Vendor tab a user may also View or Update their existing list of Facility Operators and M & R Vendors.



Below is an example of the Facility Operator & M & R Listing display that an IEP would see based on the companies it had selected. It will show Facility Name, Company Name of Facility Operator/M&R Vendor, Role (whether company is FO or MRV) and their selected method of communication for the DVIR application. Users may make changes to the listing and then click SAVE CHANGES.

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Last Login Ip Address : 192.168.100.117
IEP
Logout

DVIR DRIVER VEHICLE INSPECTION REPORTING

DVIR Search
Reports
Maint. & Repair Vendor
Settings

Home / View/Update FO/M & R Vendor

VIEW/UPDATE FO/M & R VENDOR

IEP - M & R VENDOR AND FACILITY OPERATORS MAPPING

Note: List of M & R Vendors and Facility Operators are in alpha order by Facility Name. Please select M&R vendor / FO from the list below that you wish to receive DVIR on your behalf.

Facility Name	Facility Operator / M&R Vendor		
	Facility Operator/M&R's Name	Role	Data Transmission Method
A M CONTAINERS SERVICE[WILMINGTON,CA]	<input checked="" type="checkbox"/> vishal	MR	EMAIL
	<input type="checkbox"/> Sears Port	BOTH	EMAIL
AIR SEAS[OAKLAND,CA]	<input type="checkbox"/> vishal	BOTH	EMAIL
ALLIANCE CFS, INC.[GARDENA,CA]	<input type="checkbox"/> H & M International Terminals	BOTH	EMAIL

9. VIEW FO/M&R Vendor Selected Only – This screen allows the IEP to see only those Facility Operators and M & R Repair Vendors they have selected for their company.



DVIR Search ▾ Reports ▾ Maint. & Repair Vendor ▾ Settings ▾

Home / View FO/M & R Vendor Selected Only

VIEW FO/M & R VENDOR SELECTED ONLY

LIST OF M & R VENDOR AND FACILITY OPERATORS - SELECTED ONLY

Note: List of M & R Vendors and Facility Operators are in alpha order by Facility Name.

Facility Name	Facility Operator / M&R Vendor		
	Facility Operator/M&R's Name	Role	Data Transmission Method
	vishal	BOTH	EMAIL
A H GARDNER & SON[BALTIMORE,MD]	Facility Operator/M&R's Name	Role	Data Transmission Method
	Sears Port	BOTH	EMAIL
	vishal	BOTH	EMAIL
A M CONTAINERS SERVICE[WILMINGTON,CA]	Facility Operator/M&R's Name	Role	Data Transmission Method
	vishal	MR	EMAIL

10. Settings Menu - Under the Settings dropdown there are four selections:

DVIR Configuration

Add Recipient

No Defect Configuration

Manage Company Details



DVIR Configuration
DVIR Configuration



No Defect Configuration
No Defect Configuration



Add Recipient
Add Recipient




Manage Company Details
Manage Company Details

See below for details relating to each option above:

DVIR Configuration Screen – This is where user selects how they wish to communicate with the DVIR application.

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DVIR
DRIVER VEHICLE
INSPECTION REPORTING

DVIR SearchDVIR ReportingReportsSettings

Home / DVIR Configuration

DVIR CONFIGURATION

Note: After initial selection of whether you wish to send and/or receive DVIRs through IANA DVIR processing is selected, should you wish to change your selection in this section, please send an e-mail to admin@dvir.intermodal.org advising what you would wish to change. The DVIR Admin will get back to you as soon as possible.

PLEASE SELECT THE SERVICES YOUR COMPANY WISHES TO UTILIZE TO REPORT DVIRS.

☒ EDI - 322
☐ IVR

☐ WEB PORTAL
☐ FIXED FORMAT

☐ XML
☐ CSV (Comma Separated Values)

Transmission Mode*
Mode*

☒ ASCII ☐ BINARY
☒ ACTIVE ☐ PASSIVE

FTP URL or IP Address*
dfsaafdasdfasdfsad

FTP Directory*
dfsadfaadsfasdff

FTP UserName*
rdss

FTP Password*

Your Identifier* [For ISA & GS envelope header]
ASDFASDFASDFASDFADSF

FTP Port
4887


Segment Delimiter*
d

Element Delimiter*
S

SAVE

CLOSE

Add Recipient – this screen allows IEPs to designate a secondary entity to receive DVIR information that is not a Facility Operator or M&R Vendor.

DVIR
DRIVER VEHICLE
INSPECTION REPORTING

DVIR SearchReportsMaint. & Repair VendorSettings

Home / Add Recipient

ADD RECIPIENT

SECONDARY RECIPIENT - DVIR OUTBOUND

Note: This screen should be used only to designate a secondary recipient that is other than a Facility Operator or M & R Vendor.


SELECT	COMPANY NAME	DVIR TYPE	NO DEFECT	FTP LOCATION	EMAIL ADDRESS
<input type="checkbox"/>	Snili	322	N	123.123.132.123	ss@mail.com
<input type="checkbox"/>	Hillstop	EMAIL	Y		ahisl@gmail.com

ADD

DELETE

CLOSE

User would click on the ADD Button to enter the details on the secondary recipient, including the method of communication of how they would want to receive DVIR information and then click SAVE.

DVIR
DRIVER VEHICLE
INSPECTION REPORTING

DVIR Search ▾Reports ▾Maint. & Repair Vendor ▾Settings ▾

Home / Add Recipient

ADD RECIPIENT

Note: This screen should be used only to designate a secondary recipient that is other than a Facility Operator or M & R Vendor.

CONTACT DETAILS

Company Name*

First name*

Last name*

Phone*

Email*

LOCATION DETAILS

DVIR Output Type*
322 ▾

Do you want to receive No Defect DVIR?*
☐ YES ☒ NO

Transmission Mode*
☒ ASCII ☐ BINARY

Mode*
☒ ACTIVE ☐ PASSIVE

FTP TYPE*
☒ PUSH ☐ PULL

FTP URL or IP Address*

FTP Directory*

FTP UserName*


FTP Password*

FTP Port*

SAVE

CLOSE

No Defect Configuration Screen – This is where IEP can indicate whether they wish to receive DVIRs that have been reported with NO DEFECTs and also how they would like to receive this info.

DVIR
DRIVER VEHICLE
INSPECTION REPORTING

DVIR Search ▾Reports ▾Maint. & Repair Vendor ▾Settings ▾

Home / No Defect Configuration

NO DEFECT CONFIGURATION

Note: This page pertains only if IEP has elected to RECEIVE NO DEFECTS and wants them sent to an alternate location or by an alternate method.

NO DEFECT RECEIPT CONFIGURATION

Do you want to receive NO DEFECT DVIR at Different Location? * ☒ YES ☐ NO

PLEASE SELECT DVIR OUTPUT METHOD FROM THE FOLLOWING OPTIONS

☐ 322

☐ 315

☐ XML

☒ Email

Email Address*

SAVE

CLOSE


Manage Company Details - This screen is where IEP would maintain their contact information and account access information. Users may also change their password on this screen.

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IEP

Logout

DVIR
DRIVER VEHICLE
INSPECTION REPORTING

DVIR Search

Reports

Maint. & Repair Vendor

Settings

Home / Manage Company Details

MANAGE COMPANY DETAILS

GENERAL DETAILS

Company Name*

J. B. Hunt Transport Services, Inc.

SCAC Code *

HJBT

US DOT *

US DOT

First name *

First name

Middle name

Middle name

Last name*

Last name

Title*

Title

Email*

Email

Address Line1*

Address Line1

Address Line2

Address Line2

Zip/Postal Code*

Zip/Postal Code

City*

City

State/Province*

State/Province

Country*

Country

Phone No.*

Phone No.

Fax No.*

Fax No.

Technical Contact Details same as above?*

☒Yes ☐No

Billing Contact Details same as above?*

☒Yes ☐No

ACCOUNT ACCESS INFORMATION

Username*

hjbt

Password*

Password

Confirm Password*

Confirm Password

SAVE CHANGES

RESET

CLOSE