

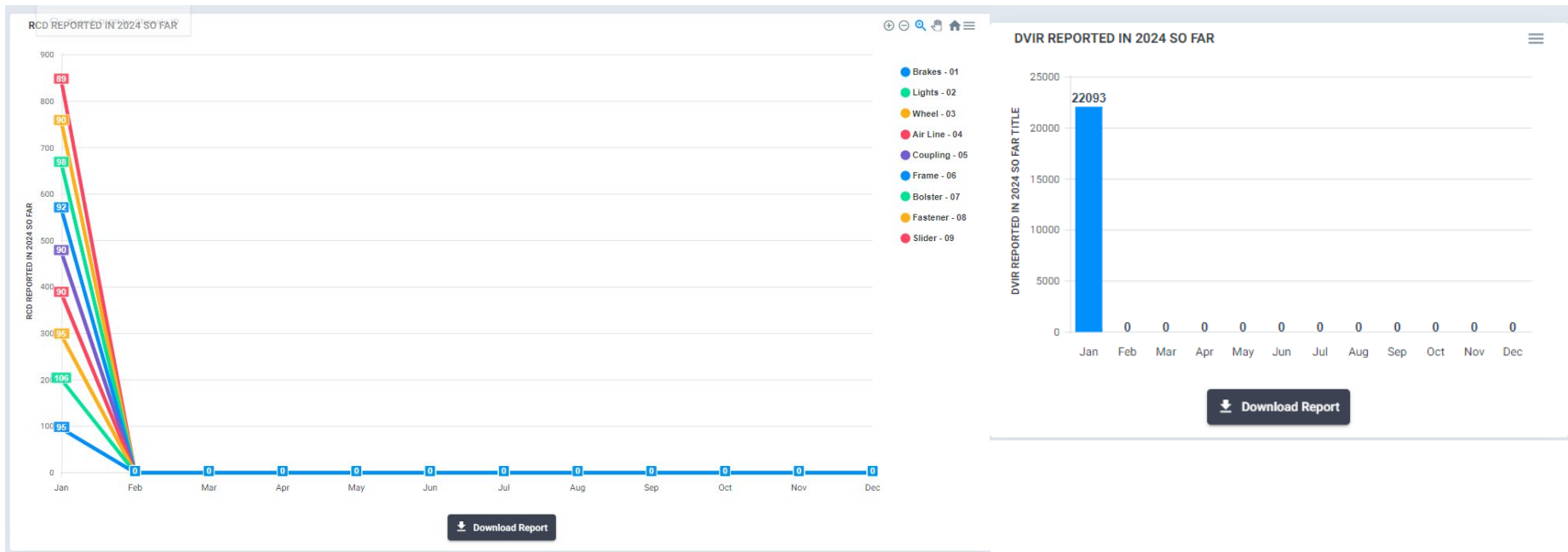


Redesign of DVIR Web Portal

Intermodal Equipment Provider and Facility Operator User Guide

IEP Home Page

The Home Page for DVIR IEP Subscribers will have statistical data showing total number of DVIRs reported on a monthly basis and then a breakdown total by number of RCDs.



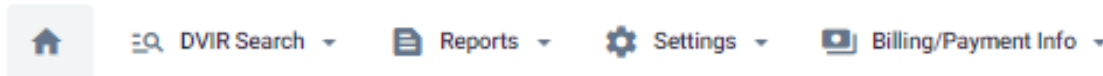
IEP Main Menu

The main menu running across the top has links to the following:

- 1) DVIR Search – By DVIR Report Number or Chassis ID.
- 2) DVIR Reports – Links to various reports, RCD Stats and Downloadable list of IANA Location Codes.
- 3) Settings –
 - a) DVIR Configuration –Where we setup how your company receives data from the DVIR application.
 - b) No Defect Configuration – Opt out of receiving DVIRs with no defects.
 - c) Add Recipient – Add secondary entities to receive outbound DVIR info.
 - d) Manage Company Details.
- 4) Billing/Payment Info –
 - a) Access Billings Users/Contacts
 - b) Access DVIR Invoices
 - c) Manage Payment Method

*Note: Link to Maintenance & Repair Vendor has been removed since if an IEP wants their DVIR data to be distributed to MRVs then this is handled under IANA's BOES application.

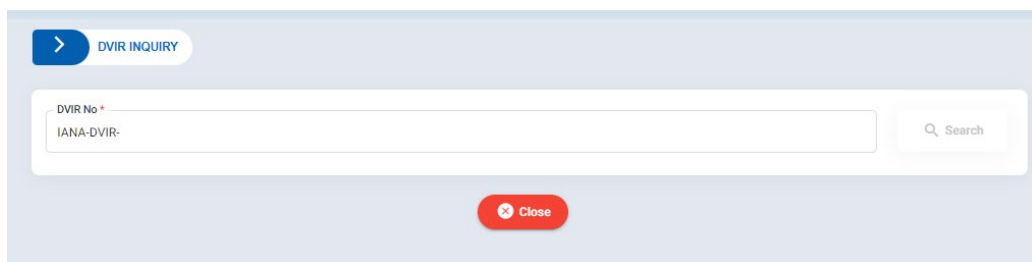
DVIR Main Menu



DVIR Search

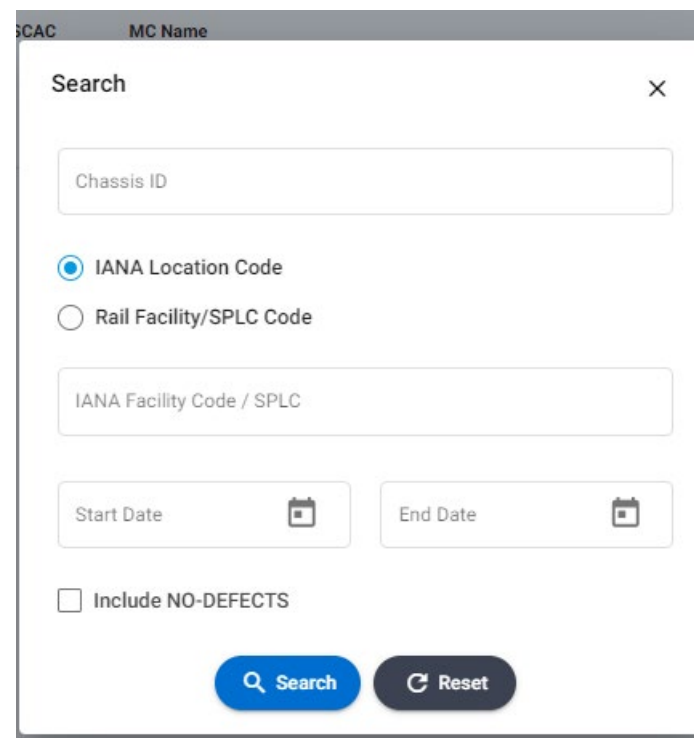
DVIR Subscribers can search by DVIR Report Number of Chassis

Search by DVIR Report Number



A screenshot of a web interface for a DVIR inquiry. At the top left, there is a blue button with a right-pointing chevron and the text "DVIR INQUIRY". Below this is a search input field with a placeholder text "DVIR No*" and "IANA-DVIR-". To the right of the input field is a "Search" button with a magnifying glass icon. Below the input field is a red "Close" button with a white 'X' icon.

Search by Chassis ID



A screenshot of a search modal window. The modal has a title bar with "CAC" and "MC Name" on the left and a close button (X) on the right. The main content area is titled "Search" and contains the following elements:

- A text input field labeled "Chassis ID".
- Two radio buttons: "IANA Location Code" (which is selected) and "Rail Facility/SPLC Code".
- A text input field labeled "IANA Facility Code / SPLC".
- Two date pickers: "Start Date" and "End Date", each with a calendar icon.
- A checkbox labeled "Include NO-DEFECTS".
- At the bottom, there are two buttons: a blue "Search" button with a magnifying glass icon and a dark grey "Reset" button with a circular arrow icon.

DVIR Reports and IANA Location Code List

DVIR Subscribers can search by Total DVIRs Submitted and RCD Counts

Report for Total DVIRs Submitted – Enter Date Range for period of report.

- **Company Name DVIR Submitted by**
- **Total DVIRS Processed within timeframe**
- **Total DVIRs Rejected within timeframe**

Report for Total RCDs Reported – Enter Date Range for period of report.

- **Breakdown for each RCD Code based on DVIRs reported.**

Download IANA Location Code List

- **Ability to Download IANA's Intermodal Terminal Directory that contains the IANA Location Codes utilized to identify the facility where DVIR was reported from.**

DVIR Settings

DVIR Configuration allows the user to setup how they wish to communicate with the IANA's DVIR Application. IANA Staff will work with each DVIR Subscriber as it relates to communication setup.

> DVIR CONFIGURATION Close

DVIR Configuration Option

Send DVIRs to IANA for processing
 Receive completed DVIRs from IANA
 Both Send DVIRs to IANA for process and Receive Completed DVIRs from IANA

Receiver

Note :- If your company is identified as the responsible IEP, completed DVIR 322s will be sent to FTP details provided below :

322 315 XML Email

Do you want to receive NO DEFECT DVIR? *

YES NO

Note :
- If YES selected, NO DEFECT DVIRs will be sent to the FTP Details provided below.
- To elect to have NO DEFECT DVIRs sent to an alternate location or receive by an alternate method, click on link NO DEFECT CONFIGURATION

Transmission Mode * Mode * FTP TYPE *

ASCII BINARY ACTIVE PASSIVE PUSH PULL

FTP URL or IP Address * FTP Directory * FTP UserName *

app.dvir.org IANA

FTP Password * FTP Port Your Identifier [For ISA & GS envelope header] *

..... IANA

DVIR Subscribers can also opt out of receiving RCDs without defects

> NO DEFECT CONFIGURATION Close

No Defect Receipt Configuration

Do you want to receive NO DEFECT DVIR at Different Location? *

YES NO

Save Changes Reset Close

DVIR Settings – Add Recipients

Add an additional entity to receive outbound DVIR information via e-mail or FTP on your company's behalf can be set up under the "Add Recipient" screen

Add Recipient ×

Contact Details

Company Name * First Name * Last Name *
Company Name field is required.

Phone * Email *

Location Details

DVIR Output Type *

Do you want to receive No Defect DVIR?
 YES NO

Transmission Mode * ASCII BINARY Mode * ACTIVE PASSIVE FTP Type * PUSH PULL

FTP URL or IP Address * FTP Directory * FTP UserName *
FTP Password * FTP Port *

?

DVIR Settings – Manage Company Info

Update your company information and password from the Manage Company Info Screen. You can also add a Technical and Billing contacts should you wish to do so from this screen.

> MANAGE COMPANY DETAILS Close

General Details

Company Name *
J. B. Hunt Transport Inc

SCAC Code: HJBT US DOT *
0080806

First Name * Middle Name
Fname

Last Name * Title *
Lname Executive

Email * Phone No. *
any@any.com (201)866-6966

Fax No. *
(111)111-1111

Address Information

Address Line1 *
10000 Boston Avenue

Address Line2

Zip/Postal Code * City *
03901-0001 Berwick

State/Province * Country *

Account Access Information

Username
hjbt

Password
.....

Confirm Password
.....

Technical Contact Details same as above? YES NO Billing Contact Details same as above? YES NO

Save Changes Reset Close

Billing/Payment Info – Billing Users/Contacts



Add/Update/Delete Billing Users through the screen below.

Add User Screen

Add Billing User ×

Contact Type *
Contact Type field is required.

User Name * Password *
hjbt

First Name * Middle Name *

Last Name * Suffix *

Title * Phone *

Fax Email *

Save Reset

MANAGE BILLING USERS + Add Billing User Search Close

User Name	First Name	Middle Name	Last Name	Contact Type	Title	Suffix	Phone	Fax	Email	Action
debbie	Debbie	A.	Sasko	SECONDARY	VP	None.	(301)982-3400		dsasko@uia.org	⋮

1 – 1 of 1 < > Items per page: 10

Close

Manage Users Screen

Billing/Payment Info – DVIR Invoices



Access, Download and Remit payment of invoices on the DVIR Invoice Screen

Invoice#	Year	Quarter	Active Units	Bill Fee	Billing Amount	Status	Invoice Date	Action
DVIR003005	2020	Q2	83178	\$6,054.00	\$6,054.00	PAID	07/02/2020	 
003024	2020	Q3	83178	\$6,054.00	\$6,054.00	PAID	10/01/2020	 
003043	2020	Q4	83186	\$6,054.00	\$6,054.00	PAID	12/31/2020	 
003081	2021	Q1	84825	\$6,114.75	\$6,114.75	PAID	03/31/2021	 

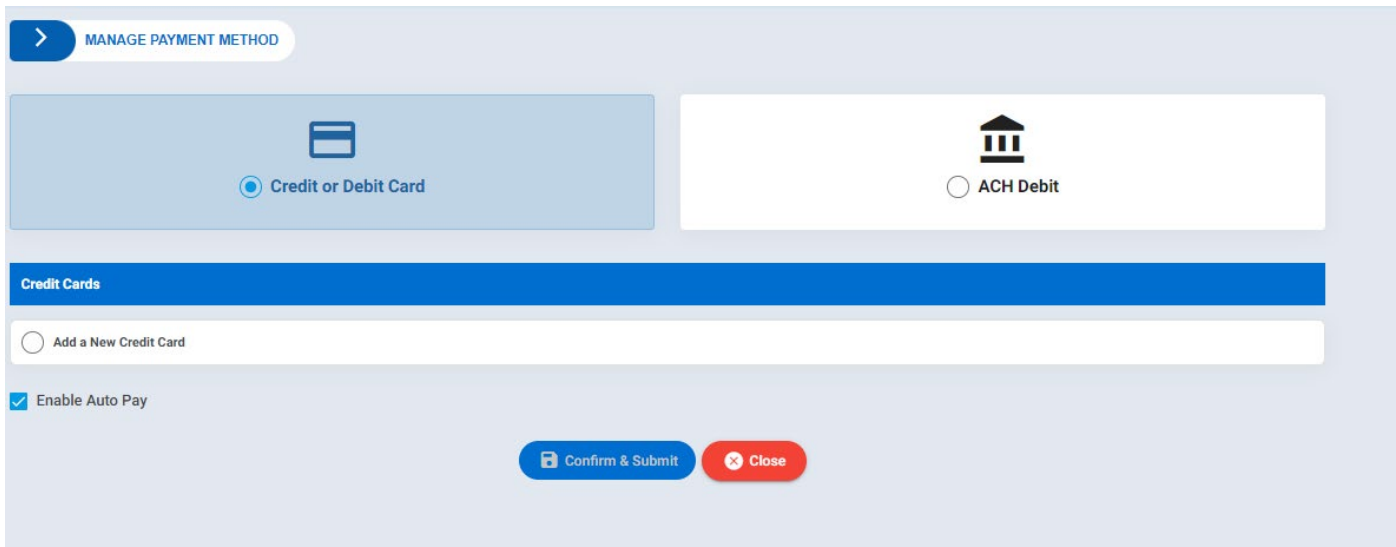
Click on buttons under the Action column to:

- 1) Download a copy of the invoice.
- 2) Download a receipt for payment of invoice
- 3) Remit Payment of the Invoice.

Billing/Payment Info – Manage Payment Method

Enter payment details of how you would like to remit payment of DVIR invoices (Via Credit Card or ACH Debit). At the time of your billing, your payment method will automatically be utilized to remit payment of the invoice. A copy of a paid receipt will be sent to the DVIR Subscriber.

Select Credit or Debit Card / ACH Debit and then enter the specific payment details



The screenshot displays the 'MANAGE PAYMENT METHOD' interface. At the top, there is a header with a right-pointing arrow and the text 'MANAGE PAYMENT METHOD'. Below this, there are two main selection options: 'Credit or Debit Card' (selected with a blue radio button and a card icon) and 'ACH Debit' (unselected with a white radio button and a bank icon). A blue bar labeled 'Credit Cards' is visible below the selection options. Underneath, there is a white input field with a radio button and the text 'Add a New Credit Card'. At the bottom left, there is a checked checkbox labeled 'Enable Auto Pay'. At the bottom center, there are two buttons: a blue 'Confirm & Submit' button and a red 'Close' button.



For questions on IANA's DVIR Application, please contact:

Information Services Help Desk – (877)523-0225

E-Mail – admin@dvir.intermodal.org