

UIIA Equipment Providers Equipment Return Location Directory (ERLD)



Equipment Return Location Business Rules

ERLD User Roles:

Master User(s) – Has the ability to add/delete or update ERLD locations.

Secondary User(s) – There will be two types of secondary users that a Master User can set up within the ERLD.

- **Secondary User with Full privileges** – A full secondary user will have full privileges to do everything that current master user can do within the ERLD module.
- **Secondary User with Limited privileges** – A limited secondary user would not be able to Add/Modify entries within the Master templates but can view the information. They also will not be able to delete a location or update the Global Header. They would have the ability to add a new location if it existed in the Master template and update regional headers

Note: Each ERLD Master User will be responsible for managing the assignment of secondary ERLD users along with their user credentials.

The screenshot shows a web form titled "Add User". It has a close button (X) in the top right corner. The form contains the following elements:

- User Name ***: A text input field with a red border and a red error message below it: "User Name field is required."
- Password ***: A password input field with a key icon on the right.
- Email ***: An email input field with an envelope icon on the right.
- Download Reports**: A dropdown menu currently set to "Yes".
- UIIA Access**: Two radio buttons: "UIIA Read Only Access" (unselected) and "UIIA Edit Access" (selected).
- ERLD Access**: Two radio buttons: "ERLD Limited Access" (unselected) and "ERLD Full Access" (unselected).
- Buttons**: "Save" and "Reset" buttons at the bottom.



Below are the business rules that will apply as it relates adding, deleting, and updating ERLD locations:

ERLD Agreement

Each ERLD User will be required to agree to the terms and conditions of using the Equipment Return Location Directory (ERLD) for managing their equipment return locations and electronically accept the terms of the ERLD User Agreement online through their UIIA account.

Master ERLD Templates

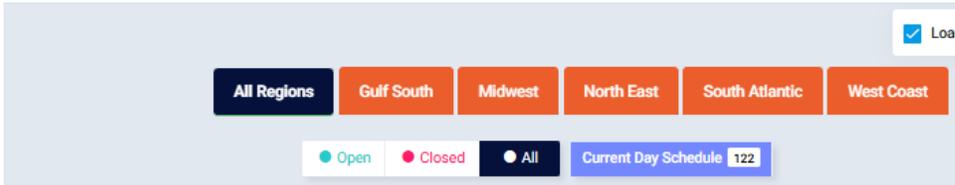
To initiate use of the ERLD, each ERLD User will be required to populate the following master ERLD templates:

- 1) **Manage Equipment Info** – Identifies the various sizes/types of equipment.
- 2) **Manage Regions** – Identifies the various regions and states within each region.
- 3) **Manage Origin Locations** – Identifies the ERLD User's originating locations.
- 4) **Manage Return Locations** – Identifies the potential equipment return locations.
- 5) **Manage Shifts** – Identifies if a specific regional facility utilizes various shifts for operating hours.
- 6) **Manage ERLD Locations** – Master listing based on the data from the five master templates above that provides the overall view of the ERLD User's equipment return locations along with applicable instructions.

Entry of ERLD Information – Current Day/Next Day

Current Day Schedule

When the ERLD user logs in to view their return location listing, the current day schedule is selected by default. The view will default to OPEN locations when under either ALL REGIONS or any of the EP's regions for EP's view and ALL for the Motor Carrier View. User will have the ability to also view only OPEN or CLOSED facilities while under either of these options.



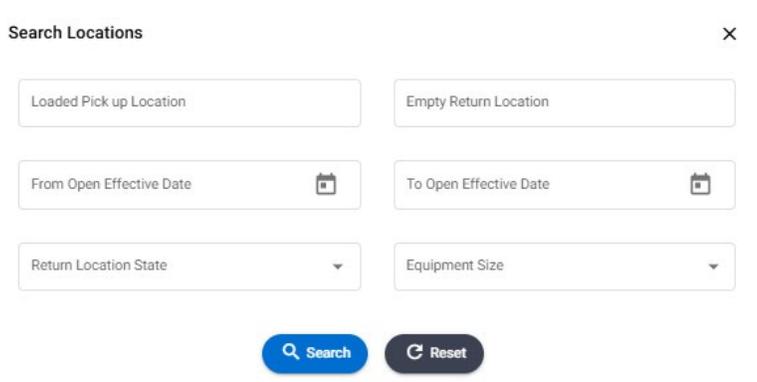
The logged in user will have the ability to customize the following information as it relates to their view:

- 1) Loaded Pick/Up Location – can select this column to be shown in Ascending or Descending order by alpha.
- 2) Empty Return Location – can select this column to be shown in Ascending or Descending order by alpha.
- 3) Items Per Page – Allows user to select how many entries to be shown per page

Once the above three sorting items are selected, they will be retained so that each time that specific user logs in the settings will be maintained.



The EP ERLD User can also utilize the SEARCH feature to filter the records based on different parameters other than status. Please see the redesigned view in the screenshot below.

A screenshot of a search filter interface titled 'Search Locations' with a close button (X). It contains six input fields: 'Loaded Pick up Location', 'Empty Return Location', 'From Open Effective Date' (with a calendar icon), 'To Open Effective Date' (with a calendar icon), 'Return Location State' (with a dropdown arrow), and 'Equipment Size' (with a dropdown arrow). At the bottom are 'Search' and 'Reset' buttons.

Note: The number next to each intermodal city and each schedule (Current and/or Next Day) reflects the number of locations within that specific intermodal city or schedule. See screenshot of Sample Current Day View with ALL Regions selected below:

See Screenshot of Current Day Schedule below:

All Regions																		
Gulf South			Midwest			North East			South Atlantic			West Coast						
<input type="radio"/> Open <input type="radio"/> Closed <input type="radio"/> All <input type="radio"/> Current Day Schedule 12																		
<input type="text" value="Search"/> <input type="button" value="Export Locations"/> <input type="button" value="+ Add New Location"/> <input type="button" value="Search History"/>																		
Intermodal Cities	Loaded Pick up Location	Empty Return Location	Date	Status	Shift	20DV	40DV	40HC	20FR	20OT	20RF	40FR	40OT	40RF	45HC	DAM EQ	Additional Instructions	Action
All Cities	All Locations Atlanta, GA	BNSF Fairburn Atlanta, GA 6700 Mitchell Road	03/05/2025	OPEN		✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✓	Email us at US038-SAT1M1YR8@imsc.com for instructions.	<input type="button" value="✓"/> <input type="button" value="✗"/> <input type="button" value="🔄"/>
Atlanta, GA	All Locations Baltimore, MD	Seagirt Baltimore, MD 2505 Broening Highway	03/05/2025	OPEN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	If no empty return in the EIR, please contact: US038-BALEQ@imsc.com	<input type="button" value="✓"/> <input type="button" value="✗"/> <input type="button" value="🔄"/>
Baltimore, MD	All Locations Birmingham, AL	Central Alabama ICTF Birmingham, AL 2401 5th Avenue	03/05/2025	OPEN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		<input type="button" value="✓"/> <input type="button" value="✗"/> <input type="button" value="🔄"/>
Birmingham, AL	All Locations Detroit, MI	CN Detroit, MI 600 Fern Street	03/05/2025	OPEN		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	No empty billing needed. Please obtain an RV using the following booking # RESPOCK1REGMA20DV/HEPOCK1FRG20DV	<input type="button" value="✓"/> <input type="button" value="✗"/> <input type="button" value="🔄"/>
Boston, MA	All Locations Detroit, MI	Universal Detroit, MI 4440 Wyoming Ave	03/05/2025	OPEN		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗		<input type="button" value="✓"/> <input type="button" value="✗"/> <input type="button" value="🔄"/>
Charleston, SC	All Locations El Paso, TX	UP El Paso, TX 9050 Strauss Road	03/05/2025	OPEN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		<input type="button" value="✓"/> <input type="button" value="✗"/> <input type="button" value="🔄"/>
Charlotte, NC	All Locations Houston, TX	Barbours Cut Houston, TX 18115 N Barbours Cut Blvd	03/05/2025	OPEN		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗		<input type="button" value="✓"/> <input type="button" value="✗"/> <input type="button" value="🔄"/>
Chicago, IL	All Locations Houston, TX	Bayport Houston, TX 13616 Furl Road	03/05/2025	OPEN		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Support will open to receive 40HC and 40HR at 3PM ONLY. NOT accepting 40DV/40HC Damages.	<input type="button" value="✓"/> <input type="button" value="✗"/> <input type="button" value="🔄"/>
Cincinnati, OH																		

- A unique record in the ERLD consists of the Origin Location, Equipment Type/Size(s), Return Location and Open Date/Time on a single record. Note: If shift is included as part of the entry, it will be considered part of the unique record.
- When adding a new record, the ERLD User will enter the following information:
 - Click the **“+ Add New Location”** button, which will open a form to add a new return location.
 - Select from drop down menus based on Master Tables, the Origin Location, Equipment Type/Size(s), Return Location and Shift (if applicable).
 - ERLD User will enter the Open Date/Time for the Return Location that can be a current or future date. If the ERLD User elects to enter a future Open Date/Time for the location being added, it will be shown under the Future Schedule tab until the Open Date/Time becomes the current or next day (only applicable if ERLD User uses a two-day view).
 - ERLD User can enter additional instructions/notes for that location if applicable.
 - Should ERLD User wish to notify motor carriers immediately of a newly added location, check **“Send notifications now”** checkbox.
 - Click the **“Submit”** button to add the location.
 - Please see the screenshot below

Add New Location



Originating/Pick-Up Location *	Equipment Size *	Return/Drop Off Location *
Blount Island Terminal Jacksonville, FL	40DV, 40HC, 20FR	Blount Island Terminal Jacksonville, FL
Select Shift	Open Effective Date *	Open Effective Time *
	03/05/2025	10:00

Equipment Size	Status	Close Date	Close Time
<input checked="" type="checkbox"/> 40DV	CLOSED	Close Date	Select Time
<input checked="" type="checkbox"/> 40HC	CLOSED	Close Date	Select Time
<input checked="" type="checkbox"/> 20FR	CLOSED	Close Date	Select Time

Additional Instructions / Notes

Send notifications now (if checked the notification will go out immediately otherwise changes will be batched and send at 3 PM local time, any changes after 3 PM will be sent on an hourly basis)

- The Return Location will continue to be shown as a viable return location for each Equipment Type/Size(s) selected until the ERLD User enters a Close Date/Time for that specific Equipment Type/Size(s). The EP may also simply go into the return location and unselect the equipment type and then the system will show that type of equipment as being not accepted immediately.
- If the Open effective date is a future date, then the location will be listed under the “**Future Schedule**” tab.

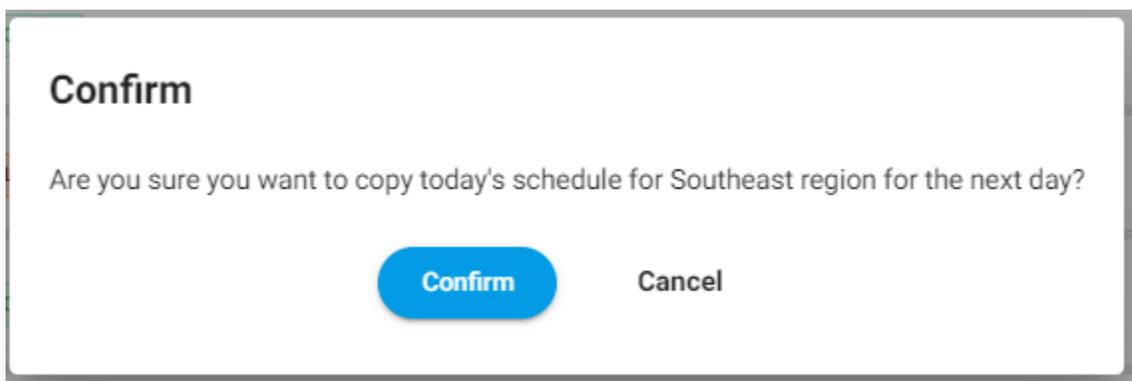
Note:

The option to Close or Open a facility at a given time is available in hourly increments. Should the EP need to close a facility immediately, they may accomplish this by unchecking all the various types of equipment currently accepted for that location and selecting to send the notice of the change immediately to MCs. This will reflect in the ERLD that that location is closed immediately. To show a new return location is now open, this can only be done on the next hourly basis so EPs are encouraged to put an additional instruction when closing the facility of the alternate return location available and indicate that it will be reflected in the ERLD within the next hour.

Next Day Schedule

If the EP wishes to display a NEXT DAY schedule, this can be accomplished in three ways:

1. If there are no changes to an ERLD User’s Current Day Schedule and the ERLD User would like a two-day view, the Current Day Schedule will automatically be duplicated to Next Day Schedule. No action required by ERLD User.
2. If the ERLD User wants to duplicate the Current Day Schedule in its entirety for a given region but would like to change information related to Equipment Type/Size(s), Addl. Instructions/Notes or the Closed Date/Time, they will check the “Next Day Schedule” box, The ERLD User will be asked to confirm that they wish to duplicate the entries by clicking the “Confirm” button or to cancel if the next day checkbox was clicked accidentally then click the “Cancel” button. Upon confirmation, the user will be redirected to a confirmation page where all the locations requested to be duplicated will be displayed. The ERLD User will have the ability to add/modify the Equipment Type/Size, Close Date/Time, or instructions/notes and then hit “**Confirm Schedule**” button to commit all the changes for next day. As mentioned earlier, the next day information will be available to view under “**Next Day Schedule**” tab.



Add New Location



Originating/Pick-Up Location *	Equipment Size *	Return/Drop Off Location *
Blount Island Terminal Jacksonville, FL	40DV, 40HC, 20FR	Blount Island Terminal Jacksonville, FL
Select Shift	Open Effective Date *	Open Effective Time *
	03/05/2025	10:00

Equipment Size	Status	Close Date	Close Time
<input checked="" type="checkbox"/> 40DV	CLOSED	Close Date	Select Time
<input checked="" type="checkbox"/> 40HC	CLOSED	Close Date	Select Time
<input checked="" type="checkbox"/> 20FR	CLOSED	Close Date	Select Time

Additional Instructions / Notes

Send notifications now (if checked the notification will go out immediately otherwise changes will be batched and send at 3 PM local time, any changes after 3 PM will be sent on an hourly basis)

- If the ERLD User would like to continue to have the Current Day Schedule duplicated for the Next Day each day but has changes to this information, the ERLD User will be required to go into their return locations and select Next Day Schedule, so the Current Day Schedule is duplicated for the Next Day. Once duplicated, the ERLD User can make whatever changes they wish to make to these locations and hit Confirm Schedule once done.
 - If the ERLD User does not select Next Day Schedule each day and there are no changes to their return locations, the Current Day Schedule will be duplicated for the Next Day View at 12 Midnight and show that day's date. No action is required in that case.
3. The third option for creating a Next Day Schedule if the EP ERLD User only wants to do so for selected locations within a region is to do so on the specific location screen as follows:
- Go to Manage ERLD Location Screen and selection region and edit the location you wish to update.
 - Click on Submit Your Next Day Changes for This Location.
 - Open Effective Date will be defaulted to the next day's date. EP ERLD User will be able to select the Time and shift (if applicable) of when they wish to the return location open for the next day.
 - The date/time selected by the EP ERLD User will be defaulted on each type of Equipment Type/Size selected. User will have the ability to modify the open time by Equipment Type/Size.
 - Click on Confirm Schedule.

(See Screenshot of this Creating Next Day Schedule Below for a specific location below)

Location Details
✕

Current Day Location Details
Submit Your Next Day Changes For This Location

Originating/Pick-Up Location All Locations Birmingham, AL	Return/Drop Off Location Central Alabama ICTF Birmingham, AL	Open Effective Date 03/06/2025	Open Effective Time 08:00 ▾	Shift Select Shift ▾
---	--	--	---------------------------------------	--------------------------------

<input checked="" type="checkbox"/> Equipment Size	Status	Open/Reopen Date	Open/Reopen Time
<input checked="" type="checkbox"/> 20DV	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 20FR	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 20OT	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 20RF	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 40DV	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 40FR	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 40HC	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 40OT	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 40RF	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> 45HC	CLOSED	03/06/2025	08:00 ▾
<input checked="" type="checkbox"/> DAM EQ	CLOSED	03/06/2025	08:00 ▾

Additional Instructions / Notes

Send notifications now (If checked the notification will go out immediately otherwise changes will be batched and send at 3 PM local time, any changes after 3 PM will be sent on an hourly basis)

Confirm Schedule
Close

Edits to Existing ERLD Locations

- ERLD User can edit an existing location by using the edit button next to the location they wish to change. The following types of edits will be allowed:
 - Changes to Close Date/Time
 - Changes to Re-open Date/Time (This applicable only if the location is closed and the future Open Effective Date/Time must be greater than closed date/time)
 - Add/Remove specific Equipment Type/Size(s)
 - Changes to Addl. Instructions
 - Note: Please see section above regarding Creating Next Day Schedule at location level.

Note: No changes can be made to the Origin Location, Return Location, Shift (if applicable) and Open Effective Date/Time. Changes to this information would require the user to create a new record.

See Screenshot below

Location Details ✕

Current Day Location Details
Submit Your Next Day Changes For This Location

Originating/Pick-Up Location All Locations Birmingham, AL	Return/Drop Off Location Central Alabama ICTF Birmingham, AL	Open Effective Date 03/06/2025	Open Effective Time 08:00	Shift Select Shift
---	--	--	-------------------------------------	------------------------------

<input checked="" type="checkbox"/>	Equipment Size	Status	Open/Reopen Date	Open/Reopen Time
<input checked="" type="checkbox"/>	20DV	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	20FR	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	20OT	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	20RF	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	40DV	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	40FR	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	40HC	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	40OT	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	40RF	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	45HC	CLOSED	03/06/2025	08:00
<input checked="" type="checkbox"/>	DAM EQ	CLOSED	03/06/2025	08:00

Additional Instructions / Notes

Send notifications now (If checked the notification will go out immediately otherwise changes will be batched and send at 3 PM local time, any changes after 3 PM will be sent on an hourly basis)

Confirm Schedule
Close

Permanent Deletion of a Location

- If ERLD User wants to permanently remove a return location from its list, it would utilize the Deletion icon to do so. ERLD User will be asked to enter the date for the deletion of the location they want to remove and then hit Submit.

The screenshot shows a web application interface for managing locations. At the top, there are tabs for different regions: All Regions, Southeast, North East, Mountain, Gulf, Central, Ohio Valley, Southern California, Pacific Northwest, and Canada. Below the tabs are filters for location status: All, Open, Closed, Current Day Schedule, Next Day Schedule, and Future Schedule. A search bar and buttons for 'Export Locations' and 'Add New Location' are also present.

The main area contains a table with columns: Loaded Pick up Location, Empty Return Location, Date, Status, and various equipment size checkboxes (20DV, 20FR, 20OT, 20RE, 40DV, 40FL, 40HR, 40OT, 45HC, All Damage Units, All Other Sizes, All Sizes). The table lists several locations, including Atlanta, Baltimore, Charlotte, Denver, Detroit, Elizabeth, Jersey City, Joliet, Missouri, Newark, Salt Lake City, and Vancouver.

A 'Confirm' dialog box is overlaid on the table, asking: 'Are you sure you want to delete this location permanently?'. The dialog has 'Confirm' and 'Cancel' buttons.

General Business Rules

- Updates provided by ERLD Users will be shown in the database with the effective date/time submitted by the ERLD User. System will calculate based on the effective date/time provided whether the change is compliant with Section E.1.b. of the UIIA by determining if the updates meet the 4pm (local time) one business day prior to the change becoming effective rule. The appropriate message will be shown to the user indicating “Note: This update is not compliant with Section E.1.b. of the UIIA” or “This update is compliant with Section E.1.b. of the UIIA”. System will also consider the time zone where the location resides when calculating whether the change is compliant. The ERLD User will not be precluded from submitting changes that are not compliant with Section E.1.b.
- The system will capture in the backend the Last Updated Date/Time identifying when an ERLD record was updated and applied to our database. The system will send out the appropriate ERLD notifications to UIIA MCs based on the region the location resides. (See ERLD Notifications section for how communications will be handled).
- Adds for a new ERLD location will be shown in the database with the effective date/time submitted by the ERLD User. The system will calculate based on the effective date/time provided whether the change is compliant with Section E.1.c. of the UIIA by determining if effective date meets the 14-day timeframe. The appropriate message will be shown to the user indicating “Note: This update is not compliant with Section E.1.c. of the UIIA” or “This update is compliance with Section E.1.c. of the UIIA”. System will also consider the time zone where the location resides when calculating whether the addition is compliant. The system will display the Open Effective date on that location’s record. The system will also capture the Last Updated Date in the database based on when the data is processed in the ERLD. System will generate the appropriate ERLD notification to UIIA MCs based on the region the location resides. The addition of a new equipment return location can only be performed by the ERLD master user.
- Deleting an existing location should be shown in the database with the close effective date/time submitted by the ERLD User. The system will calculate based on the close effective date/time provided whether the change is compliant with Section E.1.c. of the UIIA by determining if the delete effective date meets the 14-day timeframe. The appropriate message will be shown to the ERLD User indicating whether the deletion of the location is compliant with Section E.1.c. of the UIIA. System will also consider the time zone where the location resides when calculating whether the delete is compliant. The ERLD User will not be precluded from submitting changes that are not compliant with Section E.1.c. The system will display the close effective on that location’s record. The system will capture the Last Updated Date in the database based on when the data is processed in the ERLD. System will generate the appropriate ERLD notification to UIIA Motor Carriers based on the region the location resides. Deleting a location can only be performed by the ERLD master user.

Ability to Enter Future Open/Close Effective Dates

- ERLD User will be permitted to submit a Future Open Effective Date for a new location. The update will be processed and will be displayed in the ERLD web interface reflecting the future effective date as submitted by the ERLD User. Notification will be sent to Motor Carriers and ERLD User identifying the change with the specified future date(s).
- ERLD User can enter a temporary closure of a location for a specific equipment size/type by unchecking that equipment size/type. When this is done, the system will automatically use the current date/time as the Closed Effective Date/Time for that specific equipment type at that location.
- To re-open an existing location that is currently closed for a specific Equipment Type/Size, the ERLD User will need to enter the “Re-Open Date and Time”, which needs to be greater or equal to the current Closed Date.

Search Criteria/Historical Data

- Search fields will be based on the final format of the ERLD User’s Manage ERLD Locations template. What field headings are shown in the final format of this template will be the parameters available to the ERLD User for search purposes.
- ERLD Users will have the ability to enter a single date to search and user will be required to enter a state or city along with the date.

- System will allow Motor Carriers to go back 150 days. Anything beyond 150 days should show a message – “Maximum search timeframe is 150 days from current date. Please contact UIIA office if your inquiry is beyond this timeframe.” Access to information beyond 150 days will be considered on a case-by-case basis depending on the circumstances related to the request.
- EP ERLD Users should have the ability to search their own locations beyond the 150-day timeframe.
- Historical button will be available for each location in the ERLD listing that will display updates made to that specific location within the ERLD. Motor Carriers will be able to only see historical data for a specific location for 150 days. EP ERLD Users will have the ability to view the full history for their own locations. IANA Staff will also be able to see full history for an EP ERLD User’s ERLD locations. History will identify change made, user that submitted the change and date update was done.

Note: Basis of 150-day search criteria for MCs is based on the following timeframes under the UIIA:

- 1) EP has 60 days to bill MC for per diem.
- 2) MC has 30 days to dispute charges.
- 3) EP has 30 days to respond to MC’s dispute.
- 4) Allows grace period of 30 addl. days.

ERLD Notifications

ERLD Contact Setup for Notifications

- Motor Carriers will be defaulted to receive ERLD notifications based on the state they are domiciled in. They will have the ability to select additional regions.
- Motor Carriers can add multiple ERLD email addresses and the specific locations that email address wants to receive ERLD notices.
- EP ERLD Users will have the ability to add multiple email addresses and the ability to select which region notifications the ERLD email wants to receive.
- The system will capture the date/time of when the notification was sent along with the email address message was sent to.
- The system will be able to confirm email, date/time and content of email that was sent to the UIIA MC.
- EP ERLD Users will have the ability to search ERLD notifications sent related to their equipment return locations to confirm date and time notice was sent, e-mail address sent to and MC Company Name.
- EP ERLD Users will also have a feature that allows them to see the number of MCs that have selected to receive ERLD notifications for each return location within a specific region and the list can be downloaded in an Excel file that contains MC SCAC, Company Name, Return Location, Physical Address, Intermodal City and e-mail address.

Transmission of ERLD Notifications

Changes to Current Day Equipment Return Locations

Any changes to the Current Day Schedule will be batched and sent to Motor Carriers at 3:00 p.m. (local time) unless the ERLD User selects the option to have the notification pushed immediately to Motor Carriers. Any changes made after 3:00 p.m. (local time) by the ERLD User will be sent on an hourly basis up until 11:59 p.m. (local time) that day.

Changes to Next Day Schedule Equipment Return Locations

Any changes made to the Next Day Schedule prior to 3:00 p.m. (local time) the business day before will be held and sent out to UIIA Motor Carriers by 3:00 p.m. (local time) the day before.

If multiple changes are done to the Next Day Schedule equipment return locations prior to 3:00 p.m.(local time) the business day before, the latest change made to the Next Day Schedule will be sent the Motor Carrier at 3:00 p.m. (local time), unless the ERLD User opted to have the notification of the change sent immediately. Changes to the Next Day Schedule submitted after 3:00 p.m. (local time) will be sent on an hourly basis up until 11:59 p.m. (local time) the day the change is submitted.

Note: The 3:00 p.m. deadline will be based on the region that the return location being changed is located in. Any changes made to the Next Day Schedule prior to 3:00 p.m. (local time) the business day before will be held and sent out to UIIA Motor Carriers by 3:00 p.m. (local time) the day before.

ERLD Configuration Settings

The ERLD EP User will use the ERLD Configuration Settings screen to setup the following information for their ERLD account:

1. **View ERLD Notifications Sent** – ERLD User can view the actual notifications that are sent to UIIA Motor Carriers on their equipment return locations based on changes submitted.
2. **Global Header/Regional Header Messages** – ERLD User can setup a global message that will be displayed above all their return locations or a general message for a specific region.
3. **Notification Settings** – ERLD User can setup an individual email address(es) or distribution email address to receive a copy of their own ERLD notifications.
4. **Motor Carrier View Preference** – This is where the ERLD User can select the view Motor Carriers see when looking at the ERLD User’s available equipment return locations. This would also include allowing the Motor Carrier to see Current Day or Current Day plus Next Day view.

ERLD Configuration Settings Screen – Motor Carrier View Preference

Motor Carrier View

Motor Carriers will be able to search an EP’s equipment return locations based on the fields within the specific EP’s template that are displayed to the MC. If the EP ERLD User elects to have both the “Current Day” and “Next Day” views displayed, Motor Carriers will have a button to see both schedules.

Note: Motor Carrier view will change based on specific EP’s format.